

# **Rental Units**

Administrator

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## Rental Units

In the menu *System > Master Data Import > Rental Units* you can easily import the tops into the system.

The screenshot shows a web application window titled "List of rental units". At the top, there are several action buttons: "Create List of rental units", "Export Excel", "Save settings", and "Clear settings". Below these is a search bar with the placeholder text "Search for name" and a red "Search" button. The main area contains a table with the following columns: "Name", "Date", "okrecords", "errorrecords", and "created". The table is currently empty. At the bottom of the window, there is a status bar showing "25" items per page, "Page 1 of 1", and "No items".

Table of rental units

**2. Starting a new import**

**1. Menu to import rental units.**

**Already imported lists.**

**Count of records.**

	Name	Datei	okrecords	errorrecords	created
✓	contracted area	download	429	0	27.01.2014 12:43
✓	Test Hainburg	download	1	0	15.01.2014 12:51
✓		download	1	0	15.01.2014 12:45
✓	vacancy fix upload	download	570	0	19.12.2013 15:51

Handling the list of rental units

Click on the button: Create List of rental units (list of Tops) and you get a form to assign the names for the table-coloumns.

Please provide an Excel file with the following columns:

- ✓ Area code
- ✓ City
- ✓ Country
- ✓ Address
- ✓ Name
- ✓ ...


If you want to rename rental units by using the upload you need an additional column "namerename" which contains the new name of the rental unit. Please be sure that the name of the rental unit is **unambiguous**.

Rental Unit Excel Upload

File

Create new rental units

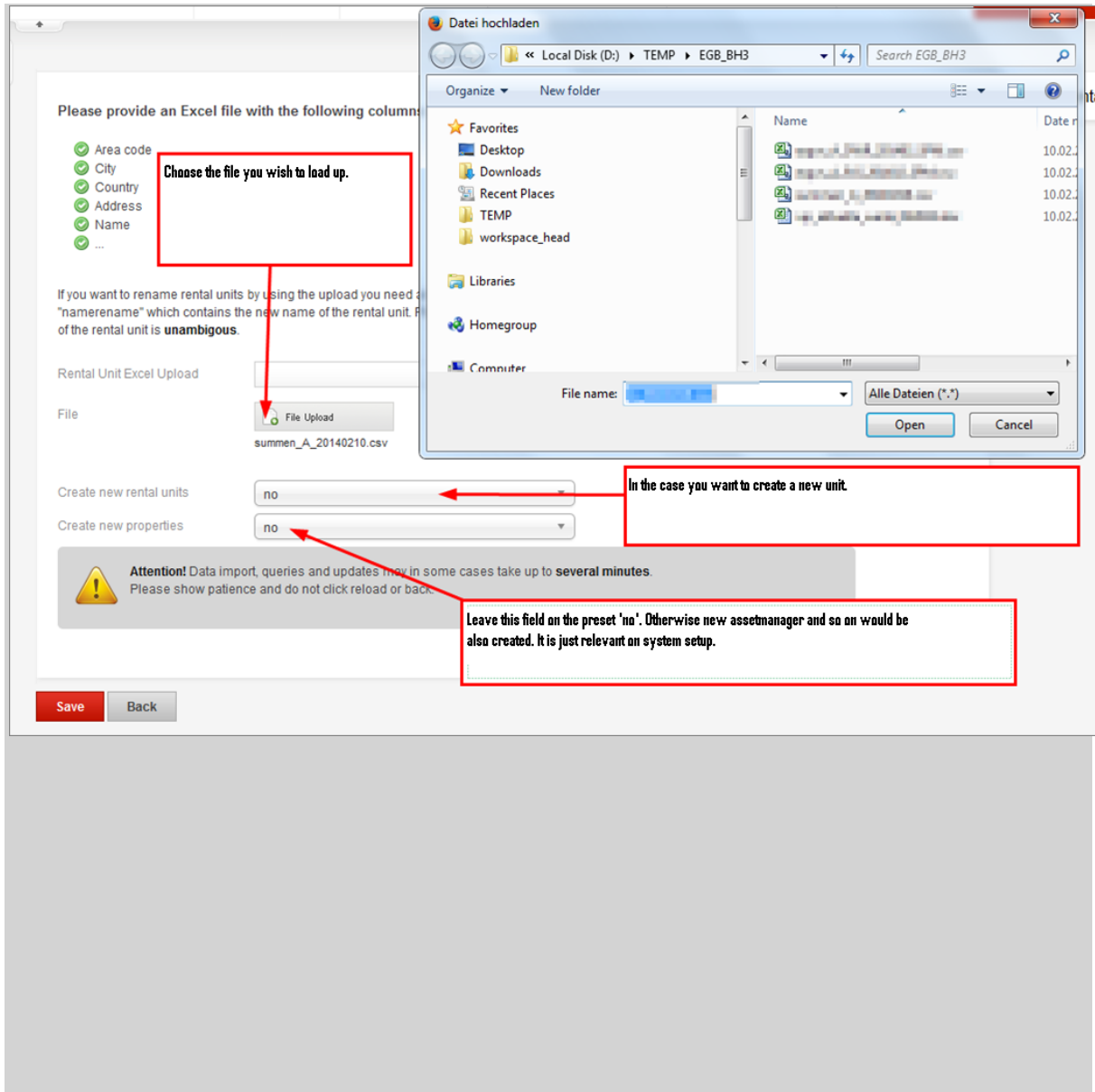
Create new properties

 **Attention!** Data import, queries and updates may in some cases take up to **several minutes**. Please show patience and do not click reload or back.

Form for importing rental units


Here you can see all column-titles that you need for importing.

1. A small description in the text-field top-excel-upload for the matter of your recognition.
2. Fill in the path to the import-file.
3. Click on *Save* and importing can be started.



The next image shows the result of an example of an existing list of rental units:

## Import DE

File  update3\_13.xlsx Topliste

Result

**Ergebnis**

Zeile 1 (10439) [ID] Straße 1|2 ) upgedatet.  
Zeile 2 (10439) [ID] Straße 1|22 ) upgedatet.  
Zeile 3 (10439) [ID] Straße 1|21 ) upgedatet.  
Zeile 4 (10439) [ID] Straße 1|17 ) upgedatet.  
Zeile 5 (10439) [ID] Straße 1|15 ) upgedatet.  
Zeile 6 (10439) [ID] Straße 1|14 ) upgedatet.  
Zeile 7 (10439) [ID] Straße 1|13 ) upgedatet.  
Zeile 8 (10439) [ID] Straße 1|12 ) upgedatet.  
Zeile 9 (10439) [ID] Straße 1|11 ) upgedatet.  
Zeile 10 (10439) [ID] Straße 1|10 ) upgedatet.  
Zeile 11 (10439) [ID] Straße 1|9 ) upgedatet.  
[Zielmietelzielmietepm:"330,71" ("W12\*1.03") ]

Zeile 12 (10439) [ID] Straße 1|8 ) upgedatet.  
Zeile 13 (10439) [ID] Straße 1|7 ) upgedatet.  
Zeile 14 (10439) [ID] Straße 1|6 ) upgedatet.  
Zeile 15 (10439) [ID] Straße 1|5 ) upgedatet.  
Zeile 16 (10439) [ID] Straße 1|4 ) upgedatet.  
Zeile 17 (10439) [ID] Straße 1|3 ) upgedatet.  
Zeile 18 (10439) [ID] Straße 1|16 ) upgedatet.  
Zeile 19 (10439) [ID] Straße 1|18 ) upgedatet.  
Zeile 20 (10439) [ID] Straße 1|24 ) upgedatet.  
Zeile 21 (10439) [ID] Straße 1|20 ) upgedatet.  
[Zielmietelzielmietepm:"325,46" ("W22\*1.03") ]

Zeile 22 (10439) [ID] Straße 1|19 ) upgedatet.  
[Zielmietelzielmietepm:"245,12" ("W23\*1.03") ]

Zeile 23 (10439) [ID] Straße 1|1 ) upgedatet.  
[Zielmietelzielmietepm:"311,06" ("W24\*1.03") ]

CSV DATEI GELESEN!  
Import 7s for 23 items.

Neue Tops/Einheiten anlegen	no
Neue Häuser anlegen	no

**Editieren** **Zurück**

Erstellt: ICRS Demo User, 08. 01. 2013 21:24  
Zuletzt bearbeitet: ICRS Demo User, 08. 01. 2013 21:24  
ID:312045

an example of a list of rental units

**Yet you have another question leave it on this site for the metamagix-support-team.**