

New Tasks

Administrator

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New Tasks

In the menu *CRM and Tasks > Tasks > New Tasks* you can see all new tasks in the system.

Task -

Task	<input type="text"/>	my tasks
Priority	low	Notes
Tasktype	Select an Option	
To be payed	no	
Responsible	User Acceptance accuser	
Observers	accuser User Acceptance	
Description	<div style="border: 1px solid #ccc; height: 80px;"></div>	
Start date	<input type="text"/>	
Start time	00:00	
End date	<input type="text"/>	
End time	00:00	
Reminder	keine	
Units	0,00	
Completion	<input type="text"/>	
Status	open	
Customer	not defined	
Object/building	not defined	

Save **Back**

Form to create a new task.

Task -

Create Note

my tasks

Notes

Search to Show

Save Back

Register: Notes

In the menu *CRM and Tasks > Tasks > New Task* you get into the above form, a form to create a new task.

Fill in the fields (the bold fields are mandatory) and click on save to continue, or on back, if you want to abort.

Yet you have another question leave it on this site for the metamagix-support-team.