

Assetmanagers

Administrator

2014/02/17 16:33

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Assetmanager Import

In the menu *System > Master Data Import > Assetmanager Import* you can import asset managers in ICRS from external resources.

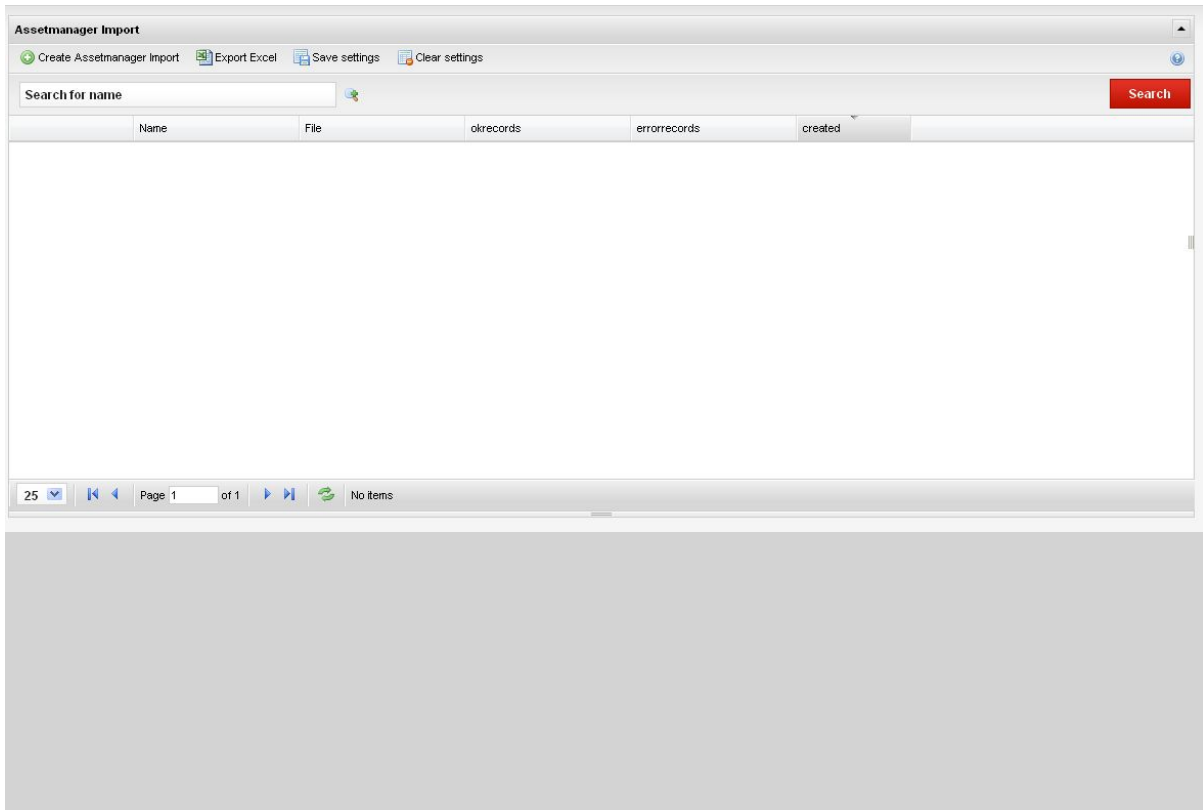


Table of asset manager import

Click on the button: *Asset Manager Import* and you get a form named *Uploaddescription*. There you can select the names of the columns for the desired table.

Uploadbeschreibung


Please use an Excel file with the following columns:

- Name
- Gender
- Title
- Phone
- Email
- Mobile phone
- Text

Assetmanager Excel Upload:

File:

Create new asset managers:


 **Attention!** Data import, queries and updates may in some cases take up to **several minutes**. Please show patience and do not click reload or back.

Assetmanager Import

Form to configure an uploaddescription.

And here an example of an existing uploaddescription:

Uploadbeschreibung

Assetmanager-Excel-Upload	Uploadbeschreibung	Assetmanager Import
File	 AssetManager.xls	
Assetmanager anlegen	no	
Result	Zeile 0 (anton adler) upgedatet. Felder geschrieben: [Mobiltelefon] [mobile] [Name] [name] [Anrede] [geschlecht] [Email] [email] [Titel] [titel] [Telefon] [telefon]	
	Zeile 1 (beatrice beispiel) upgedatet. Felder geschrieben: [Mobiltelefon] [mobile] [Name] [name] [Anrede] [geschlecht] [Email] [email] [Titel] [titel] [Telefon] [telefon]	
	Zeile 2 (bela beta) upgedatet. Felder geschrieben: [Mobiltelefon] [mobile] [Name] [name] [Anrede] [geschlecht] [Email] [email] [Titel] [titel] [Telefon] [telefon]	
	Zeile 3 (ernst exempel) upgedatet. Felder geschrieben: [Mobiltelefon] [mobile] [Name] [name] [Anrede] [geschlecht] [Email] [email] [Titel] [titel] [Telefon] [telefon]	
	Zeile 4 (max mustermann) upgedatet. Felder geschrieben: [Mobiltelefon] [mobile] [Telefon] [telefon] [Titel] [titel] [Email] [email] [Anrede] [geschlecht] [Name] [name]	
	Zeile 5 (maxine muster) upgedatet. Felder geschrieben: [Mobiltelefon] [mobile] [Name] [name] [Anrede] [geschlecht] [Email] [email] [Titel] [titel] [Telefon] [telefon]	
	unbekannter Wert "Mann" im feld geschlecht! Zeile 6 (eine neue) nicht angelegt (neu).	
	CSV DATEI GELESEN!	

[Editieren](#) [Zurück](#)

Example of an existing uploaddescription.

If you want to abort the process of importing asset managers click on the *Back*-button.

Yet you have another question leave it on this site for the metamagix-support-team.