

Contacts

Administrator

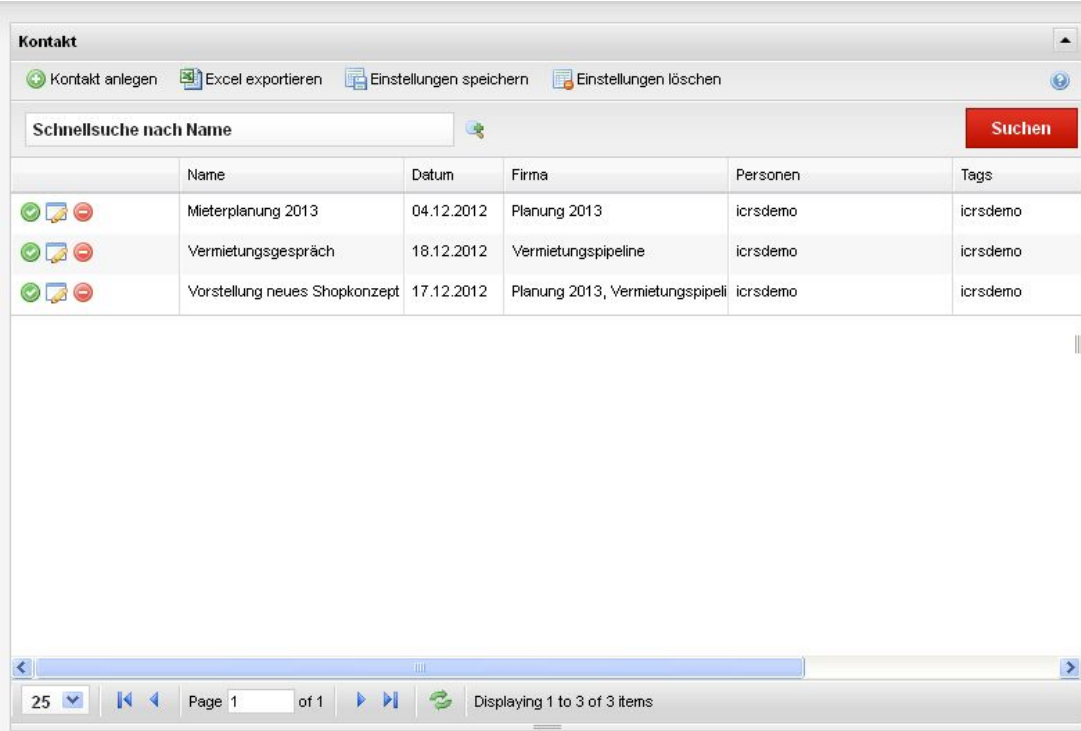
2014/01/17 13:02

Inhaltsverzeichnis










Contacts	3
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Contacts

In the menu *CRM and Tasks > Contacts > All* you get a summary of all existing contacts in the system.



The screenshot shows a web application window titled "Kontakt". At the top, there are four action buttons: "Kontakt anlegen", "Excel exportieren", "Einstellungen speichern", and "Einstellungen löschen". Below these is a search bar labeled "Schnellsuche nach Name" with a magnifying glass icon and a red "Suchen" button. The main content is a table with the following columns: Name, Datum, Firma, Personen, and Tags. There are three rows of data, each with a set of icons (check, add, delete) to its left. The footer of the table shows "Page 1 of 1" and "Displaying 1 to 3 of 3 items".

	Name	Datum	Firma	Personen	Tags
  	Mieterplanung 2013	04.12.2012	Planung 2013	icrsdemo	icrsdemo
  	Vermietungsgespräch	18.12.2012	Vermietungspipeline	icrsdemo	icrsdemo
  	Vorstellung neues Shopkonzept	17.12.2012	Planung 2013, Vermietungspipeli	icrsdemo	icrsdemo

All contacts

Click the button: *Create contact* and you will get a form to create a new contact in the system.

The screenshot shows a web interface for creating a contact. On the right side, there is a tab labeled "Kontakt". The main form area contains several input fields: "Titel" (Title) with a text input, "Datum" (Date) with a date picker, "Personen" (Persons) with a dropdown menu, "Bemerkungen" (Remarks) with a large text area, and "Tags" (Tags) with a dropdown menu. At the bottom left of the form, there are two buttons: "Speichern" (Save) in a red box and "Zurück" (Back) in a grey box.

Form to create a contact

Yet you have another question leave it on this site for the metamagix-support-team.