

# Persons

Administrator

2013/12/12 10:55

# Inhaltsverzeichnis

Persons .....	3
---------------	---

## Persons

In the menu *System > Master Data > Persons* you can look in a Flexgrid-table all persons in the ICRS. Also you can export the data.

	Name	Anrede	Titel	Vorname	Firma	Position, Ausgabe	Abteilung	Telefon
		Mr	test					

Table of Employees

With the button: *Create Person* you get a form with 4 registers (Person, Adress, Contacts, Webalerts) within you can create the new person.

Gender	<input type="text" value="Mr"/>	<input type="button" value="v"/>
Title	<input type="text"/>	
First name	<input type="text"/>	
Name	<input type="text"/>	
Company	<input type="text" value="-"/>	<input type="button" value="v"/>
Function	<input type="text"/>	
Department	<input type="text"/>	
Telephone	<input type="text"/>	
Mobile phone	<input type="text"/>	
Email	<input type="text"/>	
Email 2	<input type="text"/>	
Fax	<input type="text"/>	
Groups	<input type="text"/>	<input type="button" value="v"/>
Tags	<input type="text"/>	<input type="button" value="v"/>
Description, Text	<input type="text" value="Beschreibung, Text"/>	

Person

Private address

Contacts

Webalerts

Form to edit and create Employees

Person

Gender Mr

Title test

First name

Name

Company

Function

Department

Telephone

Mobile phone

Email

Email 2

Fax

Groups

Tags

Description, Text Beschreibung, Text

Private address

Contacts

Photos

Notes

Webalerts

Edit Back

Form to edit an existing Person.

Person

Private address

Contacts

Photos

Notes

Webalerts

Street

Area code

City

Country Austria

NUTS-Code

Skypename

Xing link

Edit Back

Created: accuser, 05. 12. 2013 17:00  
Last modified: accuser, 05. 12. 2013 17:00  
ID:42711

Third Register of the form to edit Employees resp. Persons.

Person  
Private address  
**Contacts**  
Photos  
Notes  
Webalerts

25 Page 1 of 1 No items

Edit Back

Third Register of the form to edit Employees resp. Persons.

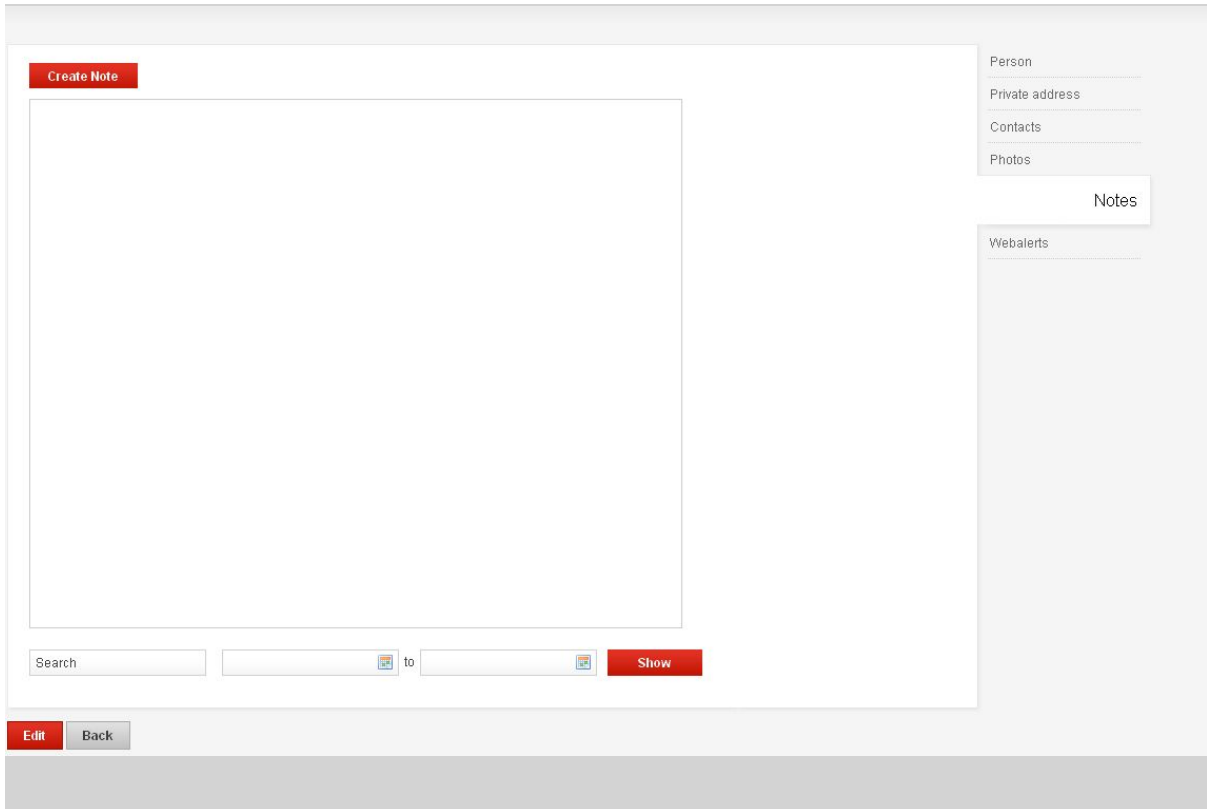
Person  
Private address  
Contacts  
**Photos**  
Notes  
Webalerts

25 Page 1 of 1 No items

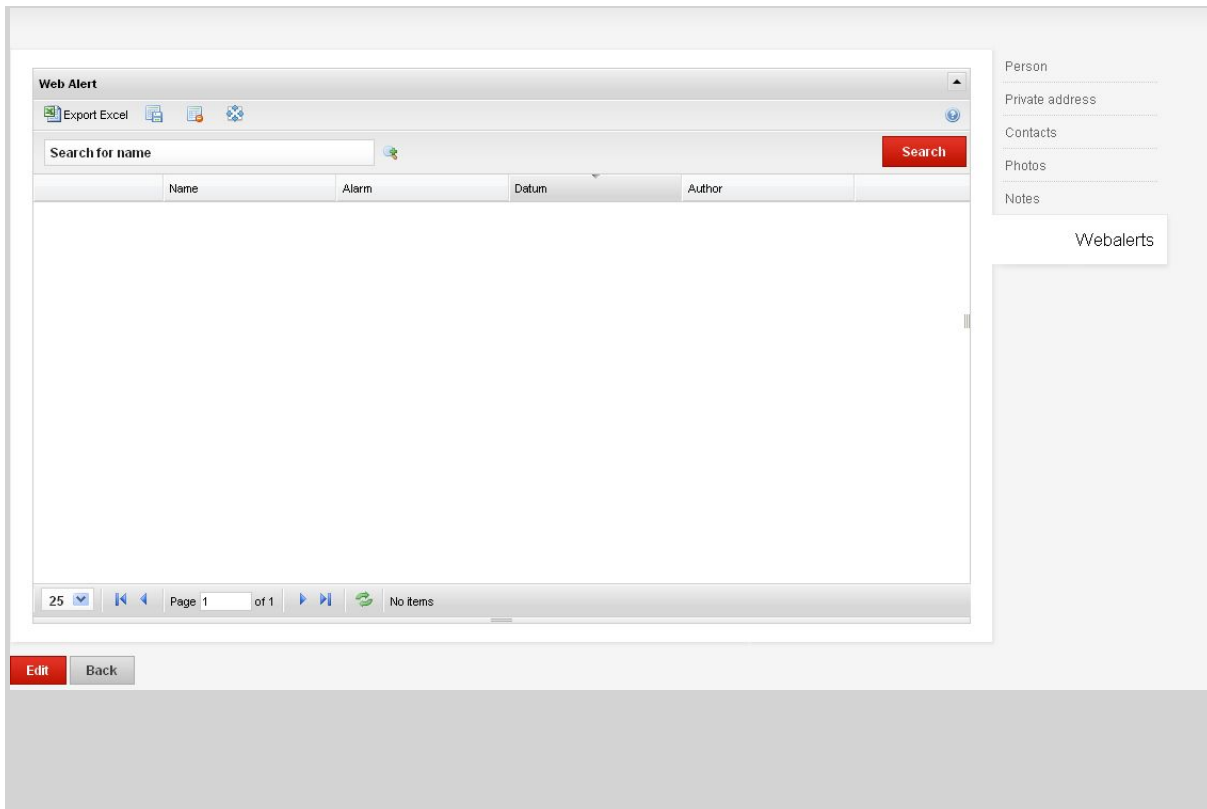
Edit Back

Created: accuser, 05. 12. 2013 17:08  
Last modified: accuser, 05. 12. 2013 17:08  
ID:42711

Fourth Register to edit Persons.



Fifth Register to edit Persons.



Sixth Register to edit Persons.

Click an *save* to storage the person and continue, click on *break*, if you want to abprt without creating a new person.

**Yet you have another Question leave it on this Site for the metamagix-Support-Team.**